

Diocese of San Diego

POLICY ON PARISH AND OTHER FUNDS ON DEPOSIT WITH THE DIOCESE

Parishes are required to deposit with the diocese (i.e. in the “Diocesan Bank”) all parish funds, including those generated and/or held for the benefit of parish operations, organizations, projects or programs over and above funds needed for normal daily business. This policy also applies to parochial schools and Diocesan high schools.

Implementation

1. “Funds needed for normal daily business” is defined as the normal operating expenses for a two-month period, which for most parishes is approximately \$50,000.
2. Funds deposited by a parish can be withdrawn at any time. However, any non-emergency withdrawal requests will be processed each Thursday. Withdrawals may be requested on an emergency basis within 24 hours but these requests are expected to be rare. Requests should be in writing, or if by phone, followed up with a letter. Usually parishes have more than one account, so it is important to specify the account number.
3. The diocese may not, and will not, automatically deduct anything from parish or school funds on deposit without their consent, even though they may owe the diocese for assessments, insurance bills, or other obligations.
4. Each six months, interest rates will generally be determined by taking eighty percent (80%) of the average of the prior six-month 91 Day T-Bill Auction Rate as reported by the Federal Reserve Bank, with a floor of 1.00%.
5. The diocese will not reduce, or eliminate, interest payments to a parish by reason of obligations owed by the parish to the diocese.
6. Parishes which have non-interest bearing debt normally will not earn interest on their funds on deposit.

